

JOB DESCRIPTION FOR Speech-Language Pathologist

REPORTS TO: Superintendent or designee

EMPLOYED BY: MM1, Inc.

QUALIFICATIONS:

- Master's degree in speech and language pathology
- Valid full Michigan License in Speech-Language Pathology (no limited license)
- Michigan Teacher Certification with proper endorsements preferred, but not necessary.
- Outstanding communication skills, both verbal and written.
- A wealth of instructional strategies to address the speech/language needs of students with various disabilities.
- The ability to implement the requirements of IDEA and Michigan's Special Education independently and accurately.
- Minimum 2 years of working in an educational environment.

NATURE OF THE POSITION: The Speech/Language Pathologist assists in developing speech and language skills to facilitate the personal, social, and intellectual development of students. To respond to the individual needs and abilities of students, the Speech/Language Pathologist must work closely with the staff and administration of the school district.

RESPONSIBILITIES OF POSITION:

- Assist in the early recognition and prevention of educational problems.
- Monitor student progress and make informed, timely educational decisions.
- Conduct speech, language, and hearing screenings and diagnostic evaluations to determine the need for clinical services.
- Participate as a team member in the comprehensive evaluation, review, and reevaluation process.
- Participate in the development of student IEP's.
- Consult with parents, teachers, administrators, and others concerning the needs of students and special services that are available.
- Assist teachers in the development and implementation of curriculum modifications and appropriate classroom strategies.
- Refer students and their families to appropriate community agencies and services.
- Establish a positive learning environment and respond to the individual needs of students.
- Communicate effectively with all members of the school district and community.
- Promotes a learning environment that is safe, inclusive, and conducive to individualized and small group instruction, and student learning.
- Develops plans and instructional materials and translates plans into learning experiences to best utilize the available time for learning.
- Conducts ongoing assessment of student learning, and modifies instructional methods to fit individual student's needs, including students with special needs; conducts individual and small group instruction as needed.
- Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research.
- Organizes and maintains a system for accurate and complete record keeping, grading, and reporting for all student activities, achievement and attendance as required by district procedures and applicable laws.
- Coordinates with other professional staff members, evaluates and assesses curriculum, and participates in faculty meetings and committees.
- Exemplary, regular, and predictable attendance is essential for this position.
- Performs other related tasks as assigned by the principal and/or other central office administrators as designated by the Superintendent.

PHYSICAL AND ENVIRONMENTAL REQUIREMENTS:

Position requires frequent standing and walking throughout the building and school grounds. Ability to stoop, crouch, kneel and bend occasionally. Occasionally lifts and carries materials or items weighing up to 30 pounds. Ability to use senses - sight, hearing, smell and touch. Ability to type; uses hand/eye coordination for typing and data entry.

OTHER REQUIREMENTS:

- Satisfactory criminal background check.
- Knowledge of data information systems, data analysis and the formulation of action plans.
- Knowledge of applicable federal and state laws regarding education and students.
- Ability to communicate effectively with students and parents.
- Ability to establish and maintain cooperative working relationships with others contacted in the course of work.
- Ability to take initiative; work well with others as a collaborative team member and exhibit good communication skills.
- Ability to work effectively and collaboratively with other departments, agencies and individuals.
- Ability to demonstrate initiative and understanding in working with students, staff and parents/guardians.