

TRANSMITTED VIA ELECTRONIC MAIL

April 21, 2020

Mr. David Patterson
Charlton Heston Academy
1350 North St. Helen Road
St. Helen, MI 48656

Re: Approval of **Continuity of Learning and COVID-19 Response Plan (“Plan”)**

Dear Mr. Patterson:

I am pleased to inform you that the Plan for Charlton Heston Academy (“Academy”) has been approved by Lake Superior State University and will be transmitted by our office to the State Superintendent of Public Instruction and the State Treasurer. The Plan is effective as of April 21, 2020. You may proceed with Plan implementation for the remainder of the 2019-2020 school year and, if applicable, other elements that affect the 2020-2021 school year.

Please also proceed with the following next steps:

- To fulfill one of the required assurances, immediately add a copy of the approved Plan, assurances document, and budget outline to the Academy’s website. An approved copy of the Plan can be found in Epicenter.
- Present the Plan to the Academy’s Board of Directors (“Academy Board”) at its next scheduled meeting. At that meeting, the Academy Board should approve any necessary amendments to the Academy’s 2019-2020 budget or other relevant agreements needed to implement the Plan. In accordance with the Terms and Conditions of the Academy’s charter contract (“Contract”), the approved Plan shall constitute Contract amendment number COVID-19 to the Contract upon approval by the Academy Board. This Contract amendment will remain in effect as long as the Plan remains in effect. A draft resolution form for the Academy Board to use in approving the Plan and Contract amendment was emailed to you on April 9, 2020.

If the Academy requires an amendment to the Plan, please contact Mr. Chris Oshelski to initiate that process.

Thank you for all your efforts to keep student learning moving forward in these trying times. If you have any further questions or need additional support, please do not hesitate to contact us.

Sincerely,

Chris Oshelski

Mr. Chris Oshelski, CSO Executive Director
Lake Superior State University

Cc: Ms. Veronica Bridson, Board President
Mr. Keith Krahnke, LSSU Field Supervisor